



# UGANDA WOMEN'S EFFORT TO SAVE ORPHANS (UWESO)

## INVITATION FOR PRE-QUALIFICATION FOR SUPPLIES SERVICES & WORKS FOR YRS 2023-2026

### Procurement Notice No.UWESO /PQ/supls, Srvc, Wrks/2023-2026

1. UWESO invites applications from interested & qualified, eligible providers for provision of works, services and supplies detailed below. Service Providers in Busia, Mbale, Isingiro, Mbarara, Hoima, and Kotido, Soroti, Tororo, Katakwi are highly encouraged to apply

#### PREQUALIFICATION

##### A. SERVICES

1. Printing and publishing services Art, Design & Secretarial services,
2. Photocopying and binding services,
3. Repairs and servicing of IT Equipment,
4. Servicing of generators, air conditioners and refrigerators,
5. Generator repair
6. Motor vehicles repairs and maintenance,
7. Motor Cycle repair & Maintenance
8. Generator Repair & Maintenance.
9. Advertising services
10. Electricity
11. Waste Management Services
12. Office cleaning and compound maintenance services,
13. Fumigation and disinfecting services,
14. Courier and document delivery services,
15. Clearing and Forwarding Services,
16. Air ticketing/ Airline services,
17. Hiring of motor Vehicles and motor Cycles,
18. Auctioneering services,
19. Insurance Services,
20. Firefighting Equipment and Services,
21. Engraving services and screen printing, and
22. Training and Workshop facilitators
23. Consultancy services
24. Maintenance and repair of office equipment (telephone, computers & photocopiers)
25. Events Management and public relations
26. Hotel, conference and workshop services
27. Safety and health equipment
28. Provision of Internet Services
29. Maintenance and Repair of Electrical equipment and fittings
30. Air ticketing, Tours and Travel
31. Motor vehicle Hire
32. Courier Services/Postal Services
33. Property Valuation

##### B. SUPPLIES.

1. Concrete culverts
2. Fuel & lubricant under Time Frame Contract
3. Agricultural seeds/seedlings
4. Plumbing services, pipes and fittings
5. Medical Drugs and Sundries
6. Office telephones, mobile phones
7. Agriculture equipment & spares

8. IT equipment & Accessories
9. Livestock/ Farm animals
10. Sanitary pads i.e. re-usable & non re-usable
11. Motor Vehicle, motor cycle and spares parts
12. Food items, Firewood and Charcoal
13. Office Cleaning materials
14. Staff Uniforms
15. Office furniture & equipment
16. Office Stationery
17. Generators and Spares
18. Drinking water
19. General Supplies Bag, Gumboots, raincoats, overalls, umbrellas, beds, mattresses, bed sheets s and other categories
20. Supply of Electricity
21. Supply of Water tanks
22. Supply of office Curtains and Carpets
23. Supply of Printers and Accessories
24. Supply of bicycles
25. Supply of, Fencing poles i.e. treated eucalyptus and concrete
26. Supply of protective wear e.g. gumboots, safety shoes gloves, overall, rain coats, sun goggles, riding wear, helmets etc,
27. Supply of Office supplies & consumables,
28. Supply of Hard ware items
29. Supply of Draw bags
30. Supply of Fabricated Metallic boxes
31. Supply of Air conditioners
32. Supply of fire fighting equipments
33. Supply of News papers,
34. Plastic Water tanks
35. Tailoring machines and accessories
36. Welding machines and accessories
37. Hardware items
38. Mechanical items
39. Safety and health equipment
40. Pad making items

##### C. WORKS

1. General construction and renovation of building and civil works, rain water harvesting tanks, vip latrines and eco-sun toilets, cattle trough, deep, dam, crawl, poultry house, pigsty,
2. Repairs and maintenance of Office premises, plumbing, painting and opening of drainage channels  
Minor civil works – construction, repairs,

- painting and renovation of buildings, etc.
3. Bush clearing and Fencing works
4. Electrical Works i.e. cabling, fittings
5. Drilling and rehabilitation of boreholes

Prequalification is open to all eligible bidders.

##### Terms and conditions:

Applicants should attach the following requirements/documents as one single well bound document; Copy of cash deposit slip, documents showing the company's legal status and registration, Tin number, Location and address, Contact person, Contact number, email, Category applied for, copies of contracts /LPOs of previous performance in a similar category. Only two copies of the document one original and a copy should be submitted not exceeding 25 pages. The submission sheet should be Addressed to the **Chief Executive Officer, Uganda Women's Effort to save Orphans (UWESO), P. O. Box 8419, Kampala**. The applicant/firm will pay a non-refundable fee of **Ugx.100,000** for each category under supply, service or work applied for. The method of payment will be by depositing in **DFCU Bank (Acacia branch) on UWESO A/C. No. 01063500159157** Original copy of deposit slip will be scanned and attached. Apply for each category (supply, service or work) differently. No liability will be accepted for late submission. Bids will strictly be submitted at **UWESO Head Office** at or before 12:00noon on **31<sup>st</sup> March 2023** and recorded. Upcountry service providers can submit their bids at our field regional offices at **Busia, Mbale, , Kotido, Soroti, Tororo and Katakwi**

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	1 <sup>st</sup> March -2023
b. bid closing date	31 <sup>st</sup> March at 12:00pm 2023
c. Evaluation process (End)	3 <sup>rd</sup> to 21 <sup>st</sup> April 2023
d. display and communication of best evaluated bidder notice.	12 <sup>th</sup> -May-2023.
E. Contract signature.	31 <sup>st</sup> May 2023